



**STANDARD™**  
**RESPONSE PROTOCOL**  
FOR STUDENTS AND TEACHERS

# THE POSTER

**EMERGENCY**  
**WHEN YOU HEAR IT. DO IT.**  
**LOCKS, LIGHTS, OUT OF SIGHT.**

**STUDENTS**  
Move away from sight  
Maintain silence  
Do not open the door

**TEACHER**  
Lock interior doors  
Turn out the lights  
Move away from sight  
Do not open the door  
Maintain silence  
Take attendance

**LOCKOUT! SECURE THE PERIMETER.**

**STUDENTS**  
Return inside  
Business as usual

**TEACHER**  
Bring everyone indoors  
Lock perimeter doors  
Increase situational awareness  
Business as usual  
Take attendance

**EVACUATE! TO ANNOUNCED LOCATION.**

**STUDENTS**  
Bring your phone  
Leave your stuff behind  
Follow instructions

**TEACHER**  
Lead evacuation to location  
Take attendance  
Notify if missing, extra or injured students

**SHELTER! HAZARD AND SAFETY STRATEGY.**

**STUDENTS**  
**Hazard**  
Tornado  
Hazmat  
Earthquake  
Tsunami

**Safety Strategy**  
Evacuate to shelter area  
Seal the room  
Drop, cover and hold  
Get to high ground

**TEACHER**  
Lead safety strategy  
Take attendance

The Standard Hazard Protocol and Logo are trademarks of The "I Love U Guys" Foundation, Santa, CO. Members of Inspire Education. © Copyright 2010-2015. All Rights Reserved. The "I Love U Guys" Foundation and the logo are registered in several jurisdictions.

**INSPIRE K12**  
RESPONSE PROTOCOL



# SHARED LEXICON

Between students, staff and responders



# EACH ACTION

Is Followed by a Directive



# LOCKOUT!

Secure the Perimeter



# LOCKDOWN!

Locks, Lights, Out of Sight.



# EVACUATE!

To a Location



# SHELTER!

For a Hazard Using a Safety Strategy



# EVERY ACTION

Has specific instructions



# PUBLIC ADDRESS

Action and Directive is Repeated

